

# Reservation Instructions

- 1) Decide the date and facility that you want to reserve.
- 2) Call the Parks Office to check on the availability of that facility **(574)498-6550**.
- 3) Print a copy of Rental Agreement (AVAILABLE ON THE PARK'S WEBSITE).  
Fill out the following form:
- 4) You can mail your request or call to arrange an in person delivery

**Potawatomi Park, Inc**  
**Attn: Reservation**  
**16998 State Rd 331**  
**Tippecanoe, IN 46570**

- We must receive the payment and signed agreement at least 15 days prior to the reservation. We cannot hold or “pencil-in” a reservation without the payment and contract.
- Please read the “RENTAL FACILITY RULES” carefully. Feel free to ask any questions.